

Guidelines for Oral Presentations in Symposia and Open Sessions

In order to prepare your oral presentation please be aware of the following:

1. Presentations in Symposia and Open Sessions will be 15 minutes long.
2. Due to the tight schedule of the programme, and the need for some time (15 minutes) for debate or questions, the control of time will be extremely strict. Please, carefully prepare your presentation so as not to go over time.
3. All presentations will be preloaded onto the computer in each room in advance in order to save time and avoid technical problems. Therefore, all authors must upload their presentations by logging onto ExOrdo system. After logging in, in the Presentations link you will see “upload presentation material”. All presentations must be PowerPoints.
4. The deadline for uploading presentations is 24th September 2018. If you experience any problem uploading your presentation, please contact us as soon as possible.
5. On the day, please, go to the room 10 minutes before the beginning of the Symposium or Open Session.
6. Your presentation will be used privately, only for our organization at this moment. After the Conference, we will request your permission to share the presentation on the website of the Conference.